How to Submit an Awards Nomination Online

For samples of nominations from past award winners, email rwilhite@apwa.org and note which award sample you need.
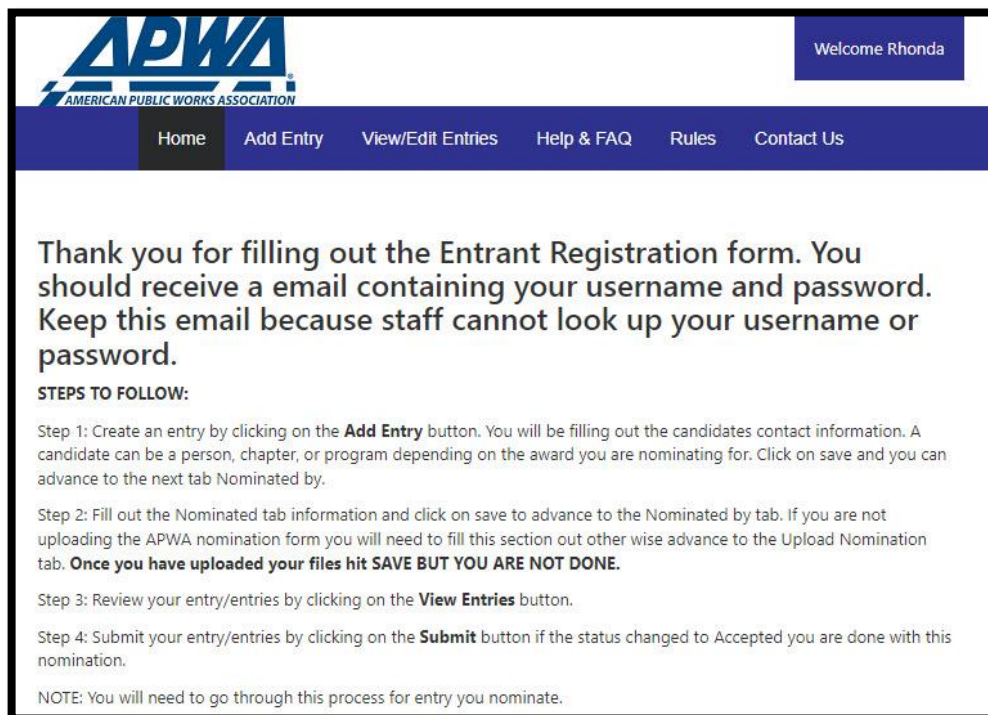
Go to awpa.org > Resources > APWA Awards. On the award criteria page you want to upload a nomination you will see on the right this box. Click on the Nominate for this Award bar.

You are now off the APWA website and on the Omni Solutions Group Awards website. This website will require you to register by using the register button in the upper right corner to create a username and password.

Once you enter your email a form that says account will appear fill out your name and contact information then choose your username and password. After signing in - the nomination home page will appear as shown below. Read the page and click on Add Entry.

Add entry will take you to the nomination form which can consist of two or three tabs depending on the award you're submitting a nomination for. Please fill out each one hitting save before going to the next tab. The last tab will be where you upload your submission with a high-resolution photo of the candidate, or project or if an organization is nominated we would like your company logo. All photos should be a high-resolution jpg format. Once you hit save **you are not done yet.**

Go to View/Edit Entries to view this window.

An Incomplete means you forgot to fill something out. Go back, correct, and save. If you see a submit button you need to click on this for it to be ready for judging.

You should receive a confirmation email like the one below and you are finished.

Please contact Rhonda Wilhite at rwilhite@apwa.org for any questions you might have.